

"WEEKLY" PREVENTATIVE MAINTENANCE CHECKLIST

*Catholic Mutual Group
1201 East Highland Avenue
San Bernardino, CA 92404
909/886-6001 / 909/883-9311 Fax*

PARISH / LOCATION:

Date:

	Week Ending _____	Week Ending _____				
Check gage on fire extinguisher.						
Check smoke detectors.						
Water all shrubs and trees if it hasn't rained that week.						
Drain water from air compressor.						
Blow down boiler.						
Check plumbing in all commodes.						
Check all sinks for leaks.						
Pour water in bathroom floor drains.						
Cut grass.						
Check lights - fluorescence and incandescent.						

Please initial and date upon completion of each item check or mark N/A.